

## **DG1a Temporary Advising Form**

This form is filled out by the temporary advisor of new JMC graduate students (MS & PhD) early in or before the start of the 1<sup>st</sup> semester. Submit the form via email to the JMC Graduate Program Coordinator.

**Meeting date:** \_\_\_\_\_

**Student name:** \_\_\_\_\_

**Temporary advisor name:** \_\_\_\_\_

**Full-/part-time student?** Full-time \_\_\_\_\_ Part-time \_\_\_\_\_

**GTA/GRA assignment:** \_\_\_\_\_

**Courses taking 1<sup>st</sup> semester:** \_\_\_\_\_

**General area of interest:** \_\_\_\_\_

**Recommended future courses:** (including any skills courses) \_\_\_\_\_

**Other notes:** \_\_\_\_\_

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**Temporary advisor signature (type name)**

**Date**

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**Student signature (type name)**

**Date**

### **Tips**

This form is to help graduate students and their temporary advisor navigate course selection and program policies, practices, and procedures. Fill this out during or before the August of the student's 1<sup>st</sup> year.

In the meeting, the advisor should:

- Explain the program basics, such as course requirements, the CSU Graduate School, departmental procedures and forms, and the relevant JMC Graduate Advising Manual (available on the department website).
- Identify potential courses for later semesters, including outside departments where additional courses relevant to the student's interest can be found.
- Explain the DG1b Additional Work Commitment Acknowledgment form and complete if needed.
- Suggest other faculty and some graduate students who may share the student's research interests.
- Explain that by the end of their 3<sup>rd</sup> semester, students must choose a permanent advisor who fits their interests and who will oversee their thesis/dissertation research.
- Explain that in addition, by the end of the 3<sup>rd</sup> semester, students must identify the other members of their thesis/dissertation committee for the GS6.